

Dear Learner

As you know, there were no ESOL exams in March 2020 because of Coronavirus. I am writing to explain how you can gain your Trinity College ESOL Certificate in Summer 2020.

It is not possible to come to college to do your exams. Instead of this, teachers in the college will look at your progress on your course. A panel (group) of teachers will decide which exams you have passed – reading, writing, speaking and listening. They will collect the work that you have done this year. They will also look at your progress in tests and in the classroom. They will then check this against the exam criteria.

### **The Panel (group of teachers)**

Your tutor, the person who knows you best, will be on the panel and will give the other teachers important information about your progress. However, your tutor cannot decide alone – all the teachers on the panel must agree. They will look at the evidence (written work, progress records).

If you have already passed part of your course (reading, writing or speaking and listening) in an exam, you do not need to do this again. We will only test skills that you have not passed.

This is a very difficult time, but we are here if you need help or if you have any questions. Please contact your tutor or email [sperkins@citycollegepeterborough.ac.uk](mailto:sperkins@citycollegepeterborough.ac.uk) if you need further advice.

Yours faithfully



Sarah Perkins

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